



2022-2023

REGULATORY AFFAIRS

SCHOOL POLICY FOR CAREER ADVISING

2022-2023

REVIEWED AND APPROVED BY THE GOVERNING AUTHORITY
AUGUST 20TH, 2022

POLICY AND PROCEDURES PERTAINING TO IDENTIFY AT-RISK STUDENTS
AND SUBSEQUENT PROCEDURES TO DEVELOP A SUCCESSFUL PLAN FOR
STUDENTS AT-RISK OF DROPPING OUT OF SCHOOL.

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OFFICE OF THE ASSISTANT SUPERINTENDENT- REGULATORY AFFAIRS



SCHOOL POLICY FOR CAREER ADVISING¹¹¹

REVIEWED AND APPROVED BY THE AJHAE GOVERNING AUTHORITY

AUGUST 20th, 2022

This policy on Career Advising is reviewed at least once every two years and made available to students, parents, guardians and custodians, local post-secondary institutions and district residents. The policy is posted at the school district website.

(1) This policy shall be updated at least once every two years.

(2) The board shall make the policy publicly available to students, parents, guardians, or custodians, local post-secondary institutions, and residents of the district. The district shall post the policy in a prominent location on its web site: www.aeetoledo.com

(3) The policy on career advising shall specify how the district will do all of the following:

(1) Provide students with grade-level examples that link their schoolwork to one or more career fields. A district may use career connections developed under division (B)(2) of section 3301.079 of the Revised Code for this purpose.

(2) Create a plan to provide career advising to students in grade six;

(3) The school will provide additional interventions and career advising for students who are identified as at risk of dropping out of school in accordance with division (C) of this section;

(4) AEE will train its instructional staff and employees on how to advise students on career pathways, including training on advising students using online tools;

(5) Develop multiple, clear academic pathways through high school that students may choose in order to earn a high school diploma;

(6) Identify and publicize courses that can award students both traditional academic and career-technical credit;

(7) Document the career advising provided to each student for review by the student, the student's parent, guardian, or custodian, and future schools that the student may attend. The district shall not otherwise release this information without the written consent of the student's parent, guardian, or custodian, if the student is less than eighteen years old, or the written consent of the student, if the student is at least eighteen years old.

(4) AEE school district shall identify students who are at risk of dropping out of school using a method that is both research-based and locally-based and that is developed with input from the district's classroom teachers and guidance counselors. If a student is identified as at risk of dropping out of school, the district shall develop a student success plan that addresses the student's academic pathway to a successful graduation and the role of career-technical education, competency-based education, and experiential learning, as appropriate, in that pathway.

(5) Prior to developing a student success plan for a student, the district shall invite the student's parent, guardian, or custodian to assist in developing the plan. If the student's parent, guardian, or custodian does not participate in the development of the plan, the district shall provide to the parent, guardian, or custodian a copy of the student's success plan and a statement of the importance of a high school diploma and the academic pathways available to the student in order to successfully graduate.

(6) Following the development of a student success plan for a student, AEE school district shall provide career advising to the student that is aligned with the plan, created under division (B)(2) of this section.
